

Government of the People's Republic of Bangladesh
Foreign Training Section, Ministry of Industries
91, Motijheel C/A, Dhaka
www.moind.gov.bd

27 November 2019

No. 36.00.0000.052.25.033.18-

To: Chief Accounts Officer
Ministry of Industries
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Permission to visit Sugar Factory in Thailand as a onward team from 01-06 December, 2019.

The undersigned is directed to convey the Government's approval to following delegation to visit Sugar Factory in Thailand as a onward team from 01-06 December, 2019 or nearer suitable time (excluding transit and travel time):

Sl.	Name and Designation	Office
01.	Mr. Md. Anwar Hossain, Director (Joint Secretary)	Bangladesh Sugar & Food Industries Corporation
02.	Ms. Ferdousi Begum, Deputy Secretary	Ministry of Industries
03.	Mr. Md. Abdur Rouf Khan, Director	Bangladesh Sugar & Food Industries Corporation
04.	Mr. M M Mizanur Rahman, Secretary	
05.	Mr. Md. Enayet Hossain, Chief Engineer	
06.	Mr. Muhammad Hamidul Islam, Chief Chemist	
07.	Mr. Muhammad Muztaba Rashid, General Manager	

2. The Terms & conditions are as follows:

- In this connection all expenses will be borne by Sutech Engineering Company Ltd.
 - They will be treated as on duty during the tour & transit and will receive pay and allowances for this period accordingly.
 - They will not be allowed to draw their pay and allowances in foreign currency.
 - They will not be allowed to extend their stay abroad beyond the permitted time.
 - They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within **seven days** in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely Yours,

sdv

(Nilufar Jesmin Khan)
Senior Assistant Secretary
Phone: +88 02 9551410
E-mail: sasfortr@moind.gov.bd

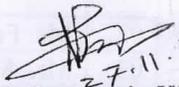
No. 36.00.0000.052.25.033.18-678

27 November 2019

Copy for kind information & necessary action to (Not on the base seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Dhaka (**with the request to take necessary action for issuing Note Verbale**).
- Chairman, BSFIC, Dhaka.
- Embassy/High Commission of Bangladesh in Thailand (By diplomatic bag).
- Director General, Department of Immigration & Passport, Dhaka.
- Mr. Md. Anwar Hossain, Director (Joint Secretary), Bangladesh Sugar & Food Industries Corporation, Dhaka.
- Ms. Ferdousi Begum, Deputy Secretary, Ministry of Industries, Dhaka.

10. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
11. P.S. to Hon'ble Minister of State, Ministry of Industries, Dhaka.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Eng. Md. Abdur Rouf Khan, Director, Bangladesh Sugar & Food Industries Corporation, Dhaka.
14. P.S. to Secretary, Ministry of Industries, Dhaka.
15. System Analyst, Ministry of Industries, Dhaka (with a request to upload in the website of Ministry of Industries).
16. Mr. M M Mizanur Rahman, Secretary, Bangladesh Sugar & Food Industries Corporation, Dhaka.
17. Mr. Md. Enayet Hossain, Chief Engineer, Bangladesh Sugar & Food Industries Corporation, Dhaka.
18. Mr. Muhammad Hamidul Islam, Chief Chemist, Bangladesh Sugar & Food Industries Corporation, Dhaka.
19. Mr. Muhammad Muztaba Rashid, General Manager, Bangladesh Sugar & Food Industries Corporation, Dhaka.
20. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
21. Accounts Officer, Ministry of Industries, Dhaka.
22. Office Copy.


27.11.19
(Nilufar Jesmin Khan)
Senior Assistant Secretary